



STATE INSTITUTE OF RURAL DEVELOPMENT

An Apex Level Training Institute of Community & Rural Development,

Government of Meghalaya

Nongsder, Ri-bhoi District, Meghalaya – 793103

Email: megsird@gmail.com

Website: megsird.gov.in

REQUEST FOR QUOTATIONS

SIRD Meghalaya LAN/Network Setup

- Purchaser** : *State Institute of Rural Development (SIRD)*
- Contract title** : *Supply, installation & commissioning
of Local Area Networking*
- RFQ Ref No** : *SIRD/Megh/Accounts/09/69/Pt-1/57*

CONTENTS OF REQUEST FOR QUOTATION

	Page No.
1. RFQ document	3-6
2. Scope of Work (Annexure -1)	7-9
3. The LAN/Network Layout Plan (Annexure – 2 to 5)	10-13
4. <i>Bidding Documents</i> Format (Annexure-6)	14
5. <i>Details of Bidder</i> Format (Annexure-7)	15-16
6. <i>Financial Bid</i> Format (Annexure-8)	17-20
7. Financial Tender Form (Annexure-9)	21



STATE INSTITUTE OF RURAL DEVELOPMENT

An Apex Level Training Institute of Community & Rural Development,

Government of Meghalaya

Nongsder, Ri-bhoi District, Meghalaya – 793103

Email: megsird@gmail.com

Website: megsird.gov.in

RFQ FOR SUPPLY, INSTALLATION & COMMISSIONING OF LOCAL AREA NETWORKING at State Institute of Rural Development (SIRD), Nongsder.

RFQ NOTICE

Sealed Quotations for supply, installation and commissioning of Local Area Networking in campus of the State Institute of Rural Development, Nongsder, Ri Bhoi District, Meghalaya-793103 are hereby invited by the State Institute of Rural Development an Apex Level Training Institute in Rural Development of the Government of Meghalaya from a reputed firms/organizations having experienced in successful supply, installation and commissioning of Local Area Network in Central/State Government/PSUs.

Sl. No	RFQ Ref No.	SIRD/Megh/Accounts/09/69/Pt-1/57
1	Name of the work	Supply, Installation and Commissioning of Local Area Networking
2	Tender is available & Sealed tenders deposited at	State Institute of Rural Development, Nongsder, Ri Bhoi District
3	Date of Issue of RFQ	From 01 st September, 2023 to 14 th September, 2023 upto 12:00 noon
4	Last Date and Time of submission of RFQs	15 th September 2023, upto 3:30 p.m
5	Opening of RFQs (Technical)	15 th September 2023, at 4:00 p.m
6	Validity of the tender	90 days from opening of the Tender

TENDER DOCUMENT

Sealed Tenders for supply, installation and commissioning of Local Area Networking in campus of the State Institute of Rural Development, Nongsder, Ri Bhoi District, Meghalaya-793103 are hereby invited by the State Institute of Rural Development an Apex Level Training Institute in Rural Development of the Government of Meghalaya from a reputed firms/organizations having experienced in successful supply, installation and commissioning of Local Area Networking in Central/State Government/PSUs. Detailed tender document will be issued from the office of the undersigned during office hours or can be downloaded from the official website <https://megsird.gov.in/>

The sealed offers as per the tendering procedure in the tender document shall be accepted before 3:30 pm on 15th September, 2023.

1. SIRD will not be responsible for the loss in transit or delay caused by postal department or courier service agencies.
2. Notwithstanding anything contained in this RFQ, the authority reserves the right to give preference or accept or reject any proposal and to annul the Selection Process and reject all Proposals, at any time without any liability or any obligation for such acceptance, rejection, or annulment, and without assigning any reasons thereof.
3. Rate quoted by the bidders will remain valid for 90 days from opening of the tender.

1. Eligibility Criteria:

1.1 Technical: A Bidder:

- a) should have executed at least one single work order for supply, installation and commissioning of Local Area Networking
- b) should have the legal capacity to enter into a contract
- c) shall not participate in more than one Quotation;
- d) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and
- e) should not have been
 - (i) temporarily suspended or debarred by the Government of Meghalaya and Government of India in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework; or
 - (ii) blacklisted or suspended by Central or any State Government Departments in India.

2. Number of Proposal

No Bidder shall submit more than one proposal for the Work.

3. Clarifications & Amendments: If the Purchaser receives any request for clarification of this RFQ Document, it will upload its response together with any amendment to this document, on www.megsird.gov.in for information of all Bidders. Bidders should check on the website, for any amendments to the terms and conditions and for Award of Contract.

4. Place of Delivery: State Institute of Rural Development (SIRD), Nongsder Block-1, Ri Bhoi District, Meghalaya-793103.

5. Quotation Price

- a) The bidder must quote for the entire Lot. The quantity offered should be 100% of the requirement. Corrections, if any, shall be made and re-advertised.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) Goods and Service Tax (GST) should be indicated separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.
- f) Bidder must expressly mention the name/brand of the items offered by them in the price schedule along with proper product brochures.
- g) The bidder must mention in details about the product being offered in lieu of the given specifications.

6. Submission of Tender

Manner of submission of Tender and its accompaniments

Tender is to be submitted in two separate sealed envelopes

6.1 ENVELOPE NO.1 (TECHNICAL BID)

The first envelope clearly marked as “Envelope No. 1” shall contain the following documents:

- a. Copy of Valid trading license/registration or equivalent/Exemption Certificate.
- b. Copy of Valid certificate of GST registration;
- c. Copy of Certificate of Distributorship/Authorization from Original Equipment Manufacturer (OEM)
- d. Experience Certificate as mentioned in the eligibility criteria along with list of similar type of work carried out by tenderer.
- e. Self-declaration to the effect the bidder is not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances.
- f. Self-declaration that the bidder’s business activities are not suspended or debarred from public procurement by the State Government of Meghalaya, any other State Government or Government of India.
- g. Declaration that the OEM has not been blacklisted over the past 10 year

6.2 ENVELOPE NO.2 (FINANCIAL BID)

The second envelope clearly marked as Envelope No. 2 shall contain the financial bid as per Annexure - 8 & 9

7. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations that are determined to be substantially responsive i.e., which:

- a. are properly signed; and
- b. confirm to the terms and conditions and specifications.
- c. The Quotations would be evaluated for the entire lot; GST will not be taken into consideration while evaluating the quotations.
- d. Any historical information, if required may be asked from the bidders during evaluation of quotes.

8. Award of contract: The Purchaser will award the supply orders to the bidders whose quotations have been determined to be substantially responsive in respective lots and who has offered the lowest evaluated quotation price for that respective lot. The announcement for this assignment will be published in www.megsird.gov.in.

- a. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract. The numbers against each item may increase or decrease by 10 to 15 percent at the time of issuing the Purchase Order.
- b. The bidder whose quotation is accepted will be notified of the issue of Supply Order by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (sample form attached).
- c. Payment shall be made within 90 days after delivery of the goods.

9. Normal commercial warranty/ guarantee of minimum 1 year shall be applicable to the supplied goods. (Extended warranty if required will be mentioned in the technical specifications.)

10. The sealed quotation is to be submitted latest by 03:30 hours on 15th September 2023. Quotations that have been submitted on or before time will be opened at 16:00 Hrs. on 15th September, 2023. Late quotes will be rejected.

SCOPE OF WORK:

(A) Supply (Active Components)			
Sl. No.	Items Descriptions	UQC	Qty.
A.1	Cisco Router 4321/k9 with 1 years warranty	Nos.	1
A.2	Cisco C1000 - 24P - 4G - L, 10/100/1000, 1x4 G SFP up-link interfaces, 195W PoE+ with 1 year warranty	Nos.	5
A.3	GWN7760 Access Point, WiFi - 6, Embedded Controller with 1 year warranty	Nos.	6

(B) Supply (Passive Components) Optical Fibre**			
Sl. No.	Items Descriptions	UQC	Qty.
B.1	Cisco GLC 1000 Base LX trans-receiver with LC connector SM	Nos.	7
B.2	Fiber Optic armoured cable, loose tube Single mode (SM) 10G in meter (6 core)	Mtrs.	300
B.3	Optic Fibre pigtail MM/SM-LC type, 1 meter for all types	Mtrs.	36
B.4	LIU, 24 fibre, 1U/2U drawer style 19' Rack mount enclosure - LIU with SM/LC for 6 Core OFC.	Nos.	1
B.5	LIU, 6 fibre, 1U/2U drawer style 19' Rack mount enclosure - LIU with SM/LC for 6 Core OFC.	Nos.	3
B.6	Optic Fibre Patch Cord, SM, SC-LC, length 3 meter	Mtrs.	12
B.7	Supply of PVC Conduit 32mm with necessary fixtures	Mtrs.	100

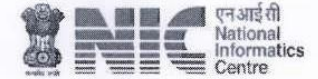
(C) Installation (Passive Components) Optical Fibre**			
Sl. No.	Items Descriptions	UQC	Qty.
C.1	Outdoor laying of fibre cable with PVC Conduit	Mtrs.	300
C.2	Fusion Splicing of SC/LC type pigtails	Nos.	36
C.3	Performance testing of laid Fibre Cable for continuity, length & db loss (OTDR test report) as per EIA/TIA-455.60 document for FO test procedure & documentation of the results on per core basis	Nos.	18
C.4	Drilling & resurfacing etc.	Nos.	6

(D) SUPPLY (Passive Component) (UTP) For LAN**			
Sl. No.	Items Descriptions	UQC	Qty.
D.1	12U Rack	Nos.	4
D.2	Wire Manager (CAT6A)	Nos.	6
D.3	24 Port, Cat 6 Jack Panel (Loaded with UTP I/O)	Nos.	5
D.4	Cat 6 Cable (305mtr per box)	Nos.	7
D.5	I/O Box (Single Box)	Nos.	93
D.6	UTP Patch Cord-1 mtr (CAT 6)	mtr	93
D.7	UTP Patch Cord-3 mtr (CAT 6)	mtr	110
D.8	Supply of marked PVC duct of size (Per meter) 45x25 mm	mtr	1860
D.9	Labels for Jack panel/face Plate/Patch cords (set of 100)	set	1

(E) INSTALLATION (Passive Component) (UTP) For LAN**			
Sl. No.	Items Descriptions	UQC	Qty.
E.1	Installation of 12U Rack	Nos.	4
E.2	Installation of Wire Manager	Nos.	6
E.3	Installation of Patch Panel	Nos.	5
E.4	Installation of marked PVC duct of size (Per Meter) 45x25 mm	mtr	1860
E.5	In-Building Laying CAT6 UTP Cable (per mtr)	Nos.	1860
E.6	Termination of Cat6/Cat 6A UTP/FTP/SFTP/STP/FFTP Information Outlet (Both end)	Nos.	93
E.7	Installation of Face Plate with the SMB Box	Nos.	93
E.8	Labelling & Dressing of Cat6/Cat 6A UTP Patch Cords	Nos.	93
E.9	Testing, Certification & Documentation of Cat6 nodes (Penta-scanner report & documentation)	Nos.	93

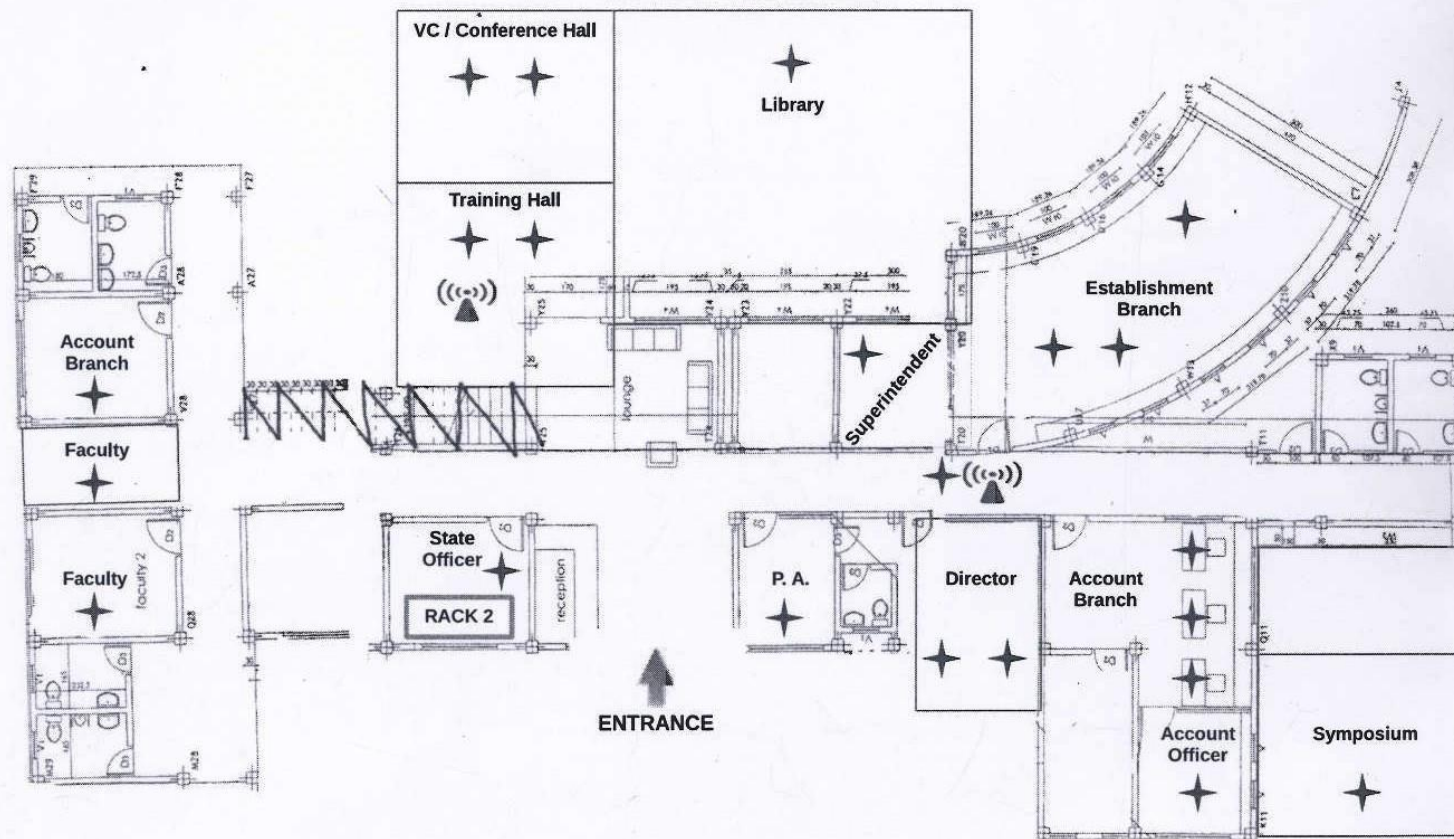
(F) Supply (Hardware) (UPS)			
Sl. No.	Items Descriptions	UQC	Qty.
F.1	Online 1-KVA UPS, with 1 year warranty	Nos.	4

****NOTE:** *General warranty for the Passive Items should be for 1(one) year w.e.f the date of complete LAN installation and commissioning of the LAN*



LAN / NETWORK LAYOUT PLAN - STATE INSTITUTE FOR RURAL DEVELOPMENT
Umiam, Ri-Bhoi, Meghalaya.

GROUND FLOOR

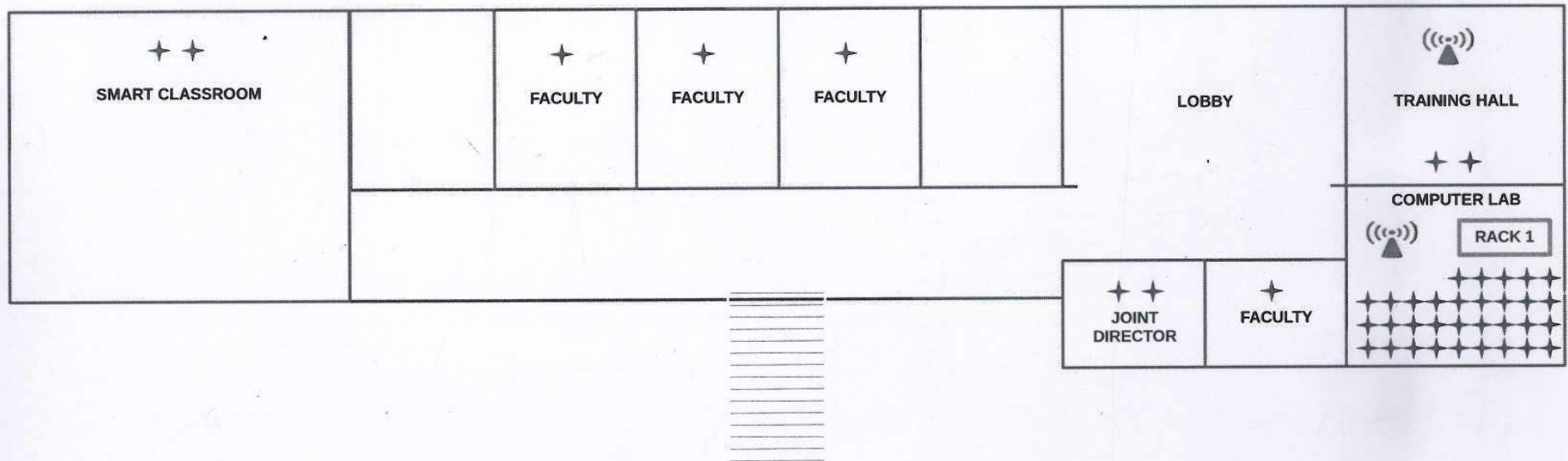


INDEX	
★	- I/O NODE (22)
((()))	- WIRELESS ACCESS POINT (02)

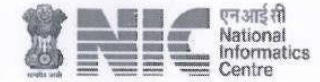


**LAN / NETWORK LAYOUT PLAN - STATE INSTITUTE FOR RURAL DEVELOPMENT
Umiam, Ri-Bhoi, Meghalaya.**

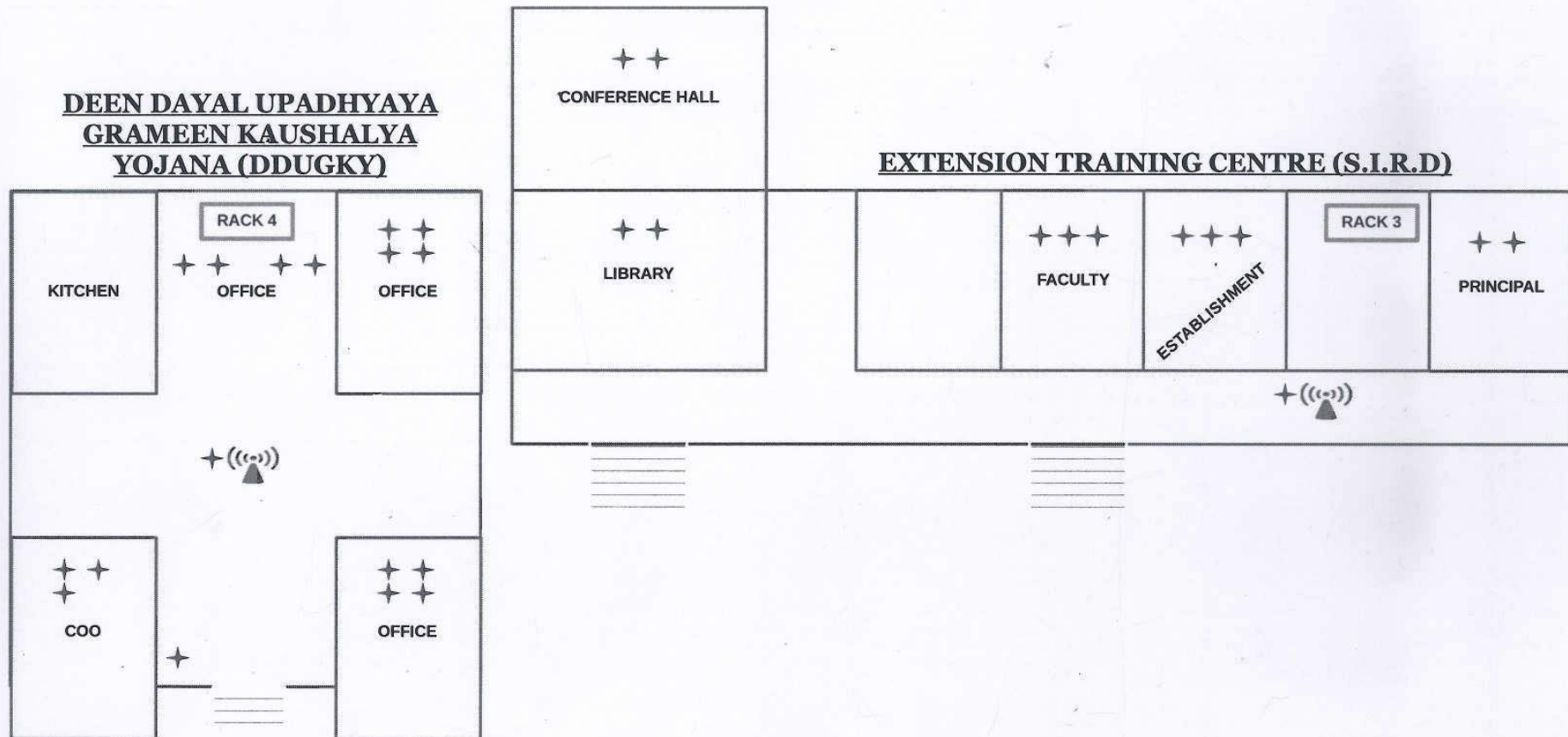
FIRST FLOOR



INDEX	
+	- I/O NODE (42)
△	- WIRELESS ACCESS POINT (02)

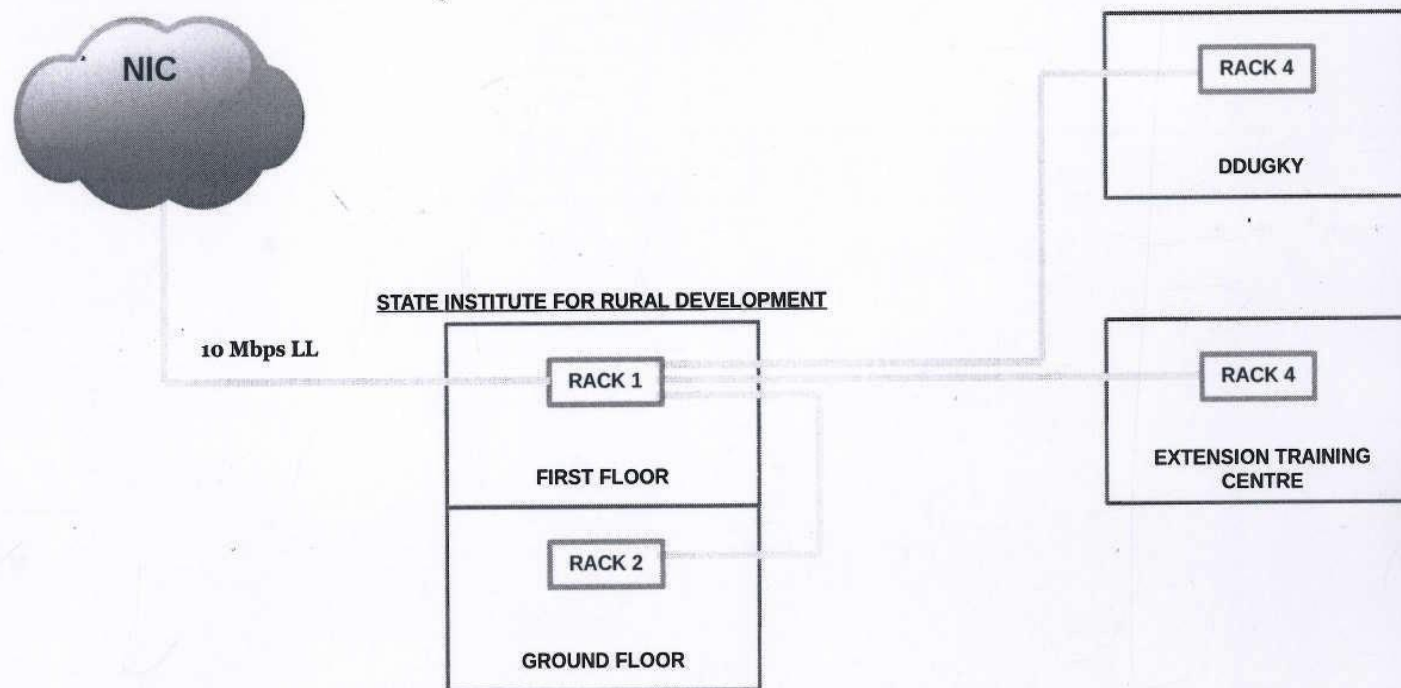


**LAN / NETWORK LAYOUT PLAN - STATE INSTITUTE FOR RURAL DEVELOPMENT
Umiam, Ri-Bhoi, Meghalaya.**



INDEX	
+	- I/O NODE (29)
((()))	- WIRELESS ACCESS POINT (02)

**LAN / NETWORK LAYOUT PLAN - STATE INSTITUTE FOR RURAL DEVELOPMENT
Umiam, Ri-Bhoi, Meghalaya.**



ANNEXURE - 6

Bidding Document(s):

(On the letter head of the Bidder)

To

The Director
State Institute of Rural Development,
Nongsder, Ri Bhoi District,
Meghalaya-793103

Subject: Supply, installation & commissioning of Local Area Networking

Madam,

With reference to the subject and your Invitation of RFQ No. _____
dated _____,

I/We having understood its contents, obligations and requirements, hereby submit my/our application for the willingness to provide service to your Society.

1. I/We certify that all information provided herein is true and correct.
2. The application and bid is being for the express purpose of qualifying as a successful bidder.
3. Additional information required by the Office will be given at any point of time.
4. I/We understand that you may cancel the Bidding Process at any time and that you are neither bound to accept any Bid that you may receive.
5. I/We certify that I/we have the legal capacity to enter into a contract;
6. I/We or any Member certify that I/We are not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances;
7. I/We certify that I/we have not had our business activities suspended or debarred from public procurement by the State Government of Meghalaya or Government of India.
8. My/Our firm/group is genuine and have valid registrations and documents
9. I/We agree and undertake to abide by all terms and conditions of the RFQ
10. I/We enclosed following documents mentioned in point 6 under Terms and Conditions of the RFQ.

Yours Faithfully

(Signature of the authorised Signatory)

Name and Seal of Bidder

ANNEXURE - 7

Details of Bidder (On the letter head of the Bidder)

1. (a) Name:

(b) Address of the headquarter and its branch Office (s) if any:

2. Brief description of the Bidder on the following details:

- a. Bank Details:
- b. Pan Card Details:
- c. Trading License:
- d. GST Registration:

Details of Individuals (s) who will serve as main responsible person/communication for SIRD:

- a) Name:
- b) Designation:
- c) Address:
- d) Address for communication:
- e) Contact Number:
- f) E-mail Address:
- g) WhatsApp No.
- h) Fax Number

3. Particulars of the authorised signatory of the RFQ:

- a) Name:
- b) Designation:
- c) Address:
- d) Address for communication:
- e) Contact Number:
- f) E-mail Address:
- g) WhatsApp No.
- h) Fax Number

4. Documents to be submitted:
- a. Valid trading license/registration or equivalent/Exemption Certificate.
 - b. Valid certificate of GST registration;
 - c. Certificate of Distributorship/Authorization from Original Equipment Manufacturer (OEM)
 - d. Self-declaration to the effect the bidder is not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances.
 - e. Self-declaration that the bidder's business activities are not suspended or debarred from public procurement by the State Government of Meghalaya, any other State Government or Government of India.

Place:

Signature of authorised Signatory

Date:

Name: _____

Office Seal

ANNEXURE - 8

Form of Financial Bid IN SEPARATE ENVELOPE
(On the letter head of the Bidder)

Sl. No.	Description of Goods	Qty.	Quoted Unit Rate ¹ Lot wise at destination in Rs.	² GST and similar other taxes applicable on finished Goods/ Services	*Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
					In Figures	In Words
A.1						
A.2						
A.3						
B.1						
B.2						
B.3						
B.4						
B.5						
B.6						
B.7						

Sl. No.	Description of Goods	Qty.	Quoted Unit Rate ¹ Lot wise at destination in Rs.	² GST and similar other taxes applicable on finished Goods/ Services	*Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
					In Figures	In Words
C.1						
C.2						
C.3						
C.4						
D.1						
D.2						
D.3						
D.4						
D.5						

Sl. No.	Description of Goods	Qty.	Quoted Unit Rate ¹ Lot wise at destination in Rs.	² GST and similar other taxes applicable on finished Goods/ Services	*Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
					In Figures	In Words
D.6						
D.7						
D.8						
D.9						
E.1						
E.2						
E.3						
E.4						
E.5						

Sl. No.	Description of Goods	Qty.	Quoted Unit Rate ¹ Lot wise at destination in Rs.	² GST and similar other taxes applicable on finished Goods/ Services	*Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
					In Figures	In Words
E.6						
E.7						
E.8						
E.9						
F.1						
	Total					

Gross Total Cost: Rs.

¹ Any unconditional discounts if offered shall be specified in this column along with the unit rates.

² Indicate each applicable tax separately.

FINANCIAL BID IN SEPARATE ENVELOPE

Tender Form

I/We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs...../- (amount in figures)
(Rs.....)/-only (amount in words) within the period specified in the Invitation for Quotations.

I/We also confirm that commercial warrantee/guarantee of 12 months shall apply to the offered goods.

I/We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

I/We further understand that the Government has the right to accept or reject my/our offer without assigning any reason thereof and I/We shall abide by the decision of the Government in this regard.

Date _____

Signature _____

Name & Address _____

Seal

Notes:

The bidders are requested to inspect the State Institute of Rural Development (SIRD), Nongsder Block-1, Ri Bhoi District, Meghalaya-793103 and acquaint themselves before submitting the bid.