



STATE INSTITUTE OF RURAL DEVELOPMENT
An Apex Training Institute in Rural Development, Government of Meghalaya
Community & Rural Development Department,
Nongsder, Ri-Bhoi District, Meghalaya – 793103
Email: megsird@gmail.com Website: megsird.gov.in

ADVERTISEMENT

ENGAGEMENT OF PROJECT COORDINATOR

(Purely on Contractual Engagement for a period of 4 months under GIZ Project: Strengthening Capacities for Localization of Sustainable Development Goals in Meghalaya)

The State Institute of Rural Development (SIRD), Meghalaya, the apex training institute under the Department of Community & Rural Development, Government of Meghalaya, invites applications from eligible candidates for the following post on purely contractual basis for a period of **4 months**.

Position	No. of Posts	Duration
Project Coordinator	01 (One)	4 Months

Essential Qualifications & Experience

- Master's Degree in Rural Development, Public Policy, Sustainable Development, Management, Social Sciences or equivalent from a recognized University/Institution.
- 5-7 years' experience in project coordination in rural development/government schemes/international projects (e.g., GIZ, World Bank).
- Demonstrated skills in stakeholder coordination, report preparation, training facilitation, and SDG monitoring.

Desirable Qualifications

- Experience with Meghalaya government departments, SIRD programs, or SDG localization initiatives.
- Proficiency in MS Office, data analysis tools; knowledge of local dialects.

Scope of Work

- Project planning, execution, and monitoring for SDG capacity building. Liaison with GIZ, state officials, partners; event coordination and reporting.
- Preparation of IEC materials, dashboards, and knowledge products.
- Preparation of project report

Age & Other Eligibility

- Age: 21-45 years (relaxation for reserved categories as per rules).
- Resident of India; preference for Meghalaya domicile.
- Excellent communication skills; ability to travel.

Application Procedure

1. Submit application in **Government Standard Form** or typed plain paper with complete bio-data, recent passport photo, and self-attested copies of certificates (educational, experience, caste/PWD if applicable).
2. Super-scribe envelope: "**Application for Project Coordinator - GIZ LSDGProject**".
3. Send to: **The Director, SIRD Meghalaya, Nongsder, Ri-Bhoi, Meghalaya -793003** by 19th June 2026, 5 PM (by post/hand).
4. Applications received after due date/incomplete will be rejected.

Mode of Selection

- Screening of applications.
- Presentation/Interview.

No TA/DA admissible. SIRD reserves right to cancel/amend process.

For details, visit megsird.gov.in

Sd/-
Director, SIRD Meghalaya